

# NCEPOD Carbon Reduction Plan 2024

Supplier name: National Confidential Enquiry into Patient Outcome and Death (NCEPOD)

Publication date: April 2024

## MISSION STATEMENT

The National Confidential Enquiry into Patient Outcome and Death (NCEPOD) is committed to achieving Net Zero emissions by 2050.

NCEPOD will:

- Review, update and achieve Board sign-off of this Carbon Reduction Plan annually.
- Make the annual carbon reduction plan publicly available on the NCEPOD website.

NCEPOD has identified the following areas of carbon emissions:

<b>Scope 1 (direct emissions)</b>	None
<b>Scope 2 (energy indirect emissions)</b>	Electricity
<b>Scope 3 (other indirect emissions)</b>	Waste disposal – inc. recycling and waste Home working Hotel stays Work-related travel Reviewer travel

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: April 2023 – March 2024</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
This is our first, and therefore baseline Carbon Reduction Plan.	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	N/A
<b>Scope 2</b>	2.91 Electricity
<b>Scope 3</b>	0.02 Waste disposal 1.43 Homeworking 0.16 Hotel stays 0.14 Work-related travel 1.41 Reviewer travel  3.16 Total
<b>Total Emissions</b>	<b>6.07</b>

**Current Emissions Reporting – to be completed at the first annual review**

Reporting Year: April 2024 – March 2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	
Scope 2	
Scope 3	
<b>Total Emissions</b>	

**Emissions reduction targets**

Although this is our first Carbon Reduction Plan, we are an organisation that is already committed to reducing carbon emissions by:

- Recycling (paper, plastics, electronic equipment, and furniture)
- No longer using single-use plastic cups.
- Undertaking virtual meetings where possible.
- Having electronic ‘papers’ on one screen for meetings when face-to-face.
- Turning off lights/computers/heating/air-conditioning when not needed.
- Reducing the thermostat.
- Helping to off-set emissions by having lots of live green plants in the office.
- Allowing hybrid working.

Our current projected cumulative carbon emissions over the next five years are shown here:

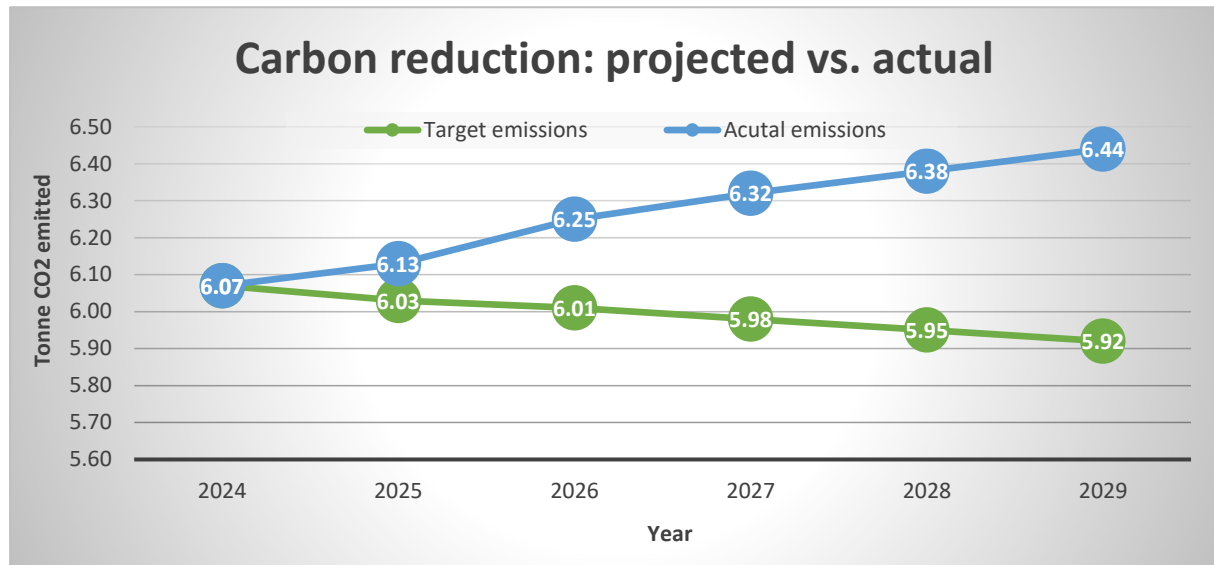
	April 25	April 26	April 27	April 28	April 29
<b>Scope 2 (energy indirect emissions)</b> <i>Projected Cumulative CO<sub>2</sub></i>	2.94	2.97	3.0	3.01	3.06
<b>Scope 3 (other indirect emissions)</b> <i>Projected Cumulative CO<sub>2</sub></i>	3.19	3.22	3.26	3.29	3.32

In order to start our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

	April 25	April 26	April 27	April 28	April 29
<b>Scope 2 (energy indirect emissions)</b> <i>Projected Cumulative CO<sub>2</sub></i>	2.89	2.88	2.87	2.85	2.84
<b>Scope 3 (other indirect emissions)</b> <i>Projected Cumulative CO<sub>2</sub></i>	3.14	3.13	3.11	3.10	3.08

We project that carbon emissions will decrease over the next five years to 5.92 tCO<sub>2</sub>e by 2029. This is a reduction of 3.2 %

Progress against these targets can be seen in the graph below:



### Carbon Reduction Projects

PROJECT	BY WHOM	TIMESCALE
<b>GENERAL</b>		
Appoint a lead for carbon reduction and sustainability	Board of trustees	Immediately
Ensure the carbon reduction plan is embedded as a key objective in the NCEPOD business plan.	Lead for carbon reduction and sustainability	At least annually
Ensure annual Board review of the Carbon Reduction Plan	Lead for carbon reduction and sustainability and trustees	Annually
All staff will undertake training on BrightSafe – <i>Environmental Awareness for Employees</i>	Lead for carbon reduction and sustainability	Annually
Remind staff – using posters etc about use of electricity/heating/water in the office.	Lead for carbon reduction and sustainability with the office manager	Ongoing
<b>SCOPE 1 – direct emissions</b>		
Obtain the landlord’s carbon reduction plan	Lead for carbon reduction and sustainability with the office manager	Immediately
<b>SCOPE 2 – energy indirect emissions</b>		
Advise on improving energy efficiency and usage at home including the use of Installing smart meters and energy monitoring tools and more efficient lighting	Lead for carbon reduction and sustainability communicating to the NCEPOD non-clinical staff.	Annually as part of the mandatory training
<b>SCOPE 3 – other indirect emissions</b>		
Requesting current suppliers to provide their Carbon Reduction Plan, and new suppliers as part of our due diligence.	Lead for carbon reduction and sustainability with the office manager	Ongoing

### **Completed Carbon Reduction Initiatives**

The following environmental management measures and projects have been completed or implemented since the 2024 baseline. The carbon emission reduction achieved by these schemes equate to XX tCO<sub>2</sub>e, a XX % reduction against the 2024 baseline.

In the future we hope to implement further measures such as:

*To be added as the Carbon Reduction Plan matures.*

### **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of trustees:

Signed on behalf of NCEPOD:

*Mr Ian Martin*

Chair of NCEPOD

Date: 18<sup>th</sup> April 2024

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<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>